

**UPPER BRUSHY CREEK
WATER CONTROL AND IMPROVEMENT DISTRICT
1850 ROUND ROCK AVE, ROUND ROCK, TX 78681
WORKSHOP AND SPECIAL BOARD MEETING MINUTES
JANUARY 27, 2018**

CALL TO ORDER AND A QUORUM WAS PRESENT: The meeting was called to order at 9:00 a.m. by President Jeff Sawyer.

DIRECTORS PRESENT: Jeff Sawyer, President; Robert Adams, Vice-President; Miguel Villarreal, Secretary/Treasurer; and Jeremiah Williams, Director

DIRECTORS ABSENT: Mike Freeman, Director

STAFF PRESENT: Ruth Haberman, General Manager; Lisa Moravitz District Secretary; Chris Tschirhart, Senior Project Manager; and District Counsel, Charlie Crossfield (Late Arrival)

RESIDENTS AND OTHERS PRESENT AT SAID MEETING:

- Alysha Girard, City of Round Rock
- Kathy Cook, Citizen
- Cris Parker, HDR (Consultant)
- Dan Osmun, HDR (Consultant)
- Sunit Deo, HDR (Consultant)
- Kelley Rich, HDR (Consultant)

WORKSHOP:

1. Risk Communication presented by HDR.

SPECIAL MEETING AGENDA:

2. Discuss replacing the iPads for electronic meeting communications.

The IT Committee will meet and discuss the purchase of electronic devices and provide a proposal at a future meeting.

No action taken.

3. Negotiation with the City of Round Rock regarding the Inter-Local Agreement for Dams 101 and 102.

Alysha Girard, City of Round Rock provided a summary of concepts specific to the Lake Creek flooding.

No action taken.

4. Discuss and consider adoption of a policy regarding notification of downstream property owners regarding possible flooding issues.

This item will be brought back at the April meeting.

No action taken.

**EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TITLE 5, TEXAS GOVERNMENT CODE.
The Board went into executive session at 11:23 a.m.**

5. Executive session as authorized by Sec. 551.071 (Consultation with Attorney)

UPPER BRUSHY CREEK WATER CONTROL AND IMPROVEMENT DISTRICT
SPECIAL MEETING MINUTES JANUARY 27, 2018

- a. Negotiations with the City of Round Rock regarding the Inter-Local Agreement for Dams #101, and #102.

EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TITLE 5, TEXAS GOVERNMENT CODE.

6. Executive session as authorized by Sec. 551.074 (Personnel Matters).
 - a) Discuss and Consider hiring and/or the protocol for hiring the new General Manager.
 - b) Discuss and Consider designating an interim General Manager.


RECONVENE TO OPEN SESSION TO TAKE ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION. The Board reconvened at 12:31 p.m.

Motion by President Sawyer, second by Director Williams, authorizing staff to advertise for the General Manager position with TFMA and TML; authorizing staff to split the duties of the General Manager and authorizing a 15% salary increase during the interim phase effective January 27, 2018; and authoring the Senior Project Manager to execute work orders and change orders up to \$25,000. Motion carried unanimously. (4-0)

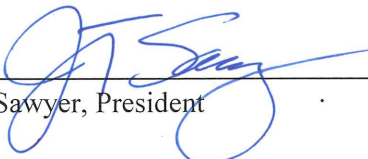
ADJOURNMENT. President Jeff Sawyer adjourned the meeting at 12:40 p.m.

DATED AT ROUND ROCK, TEXAS ON THIS 27th DAY OF JANUARY 2018.

ATTEST:



Lisa Moravitz, District Secretary



Jeff Sawyer, President