

**UPPER BRUSHY CREEK
WATER CONTROL AND IMPROVEMENT DISTRICT
1850 ROUND ROCK AVE, ROUND ROCK, TX 78681
REGULAR BOARD MEETING MINUTES
SEPTEMBER 20, 2018**

CALL TO ORDER: The Regular meeting was called to order at 4:00 p.m. by President Mike Freeman.

ROLL CALL: The roll call was taken by Lisa Moravitz, District Secretary.

DIRECTORS PRESENT: Mike Freeman, President; Jeremiah D. Williams, Vice-President; Miguel Villarreal, Secretary/Treasurer (Late Arrival); Kathy Cook, Director; and Casey Clawson, Director

STAFF PRESENT: Alysha Girard, General Manager; Lisa Moravitz District Secretary; Gregor Forbes, Chief Capital Programs Manager; and District Counsel, Charlie Crossfield

CITIZEN COMMUNICATIONS: No input received

I. CONSENT AGENDA:

1. Approval of Meeting Minutes:
 - a) August 9, 2018 Special Meeting
 - b) August 16, 2018 Regular Meeting
 - c) August 30, 2018 Special Meeting

2. Discussion and possible action on financial reports, credit card statement, and TexPool statements:
 - a) Financial Reports;
 - b) Payment of Bills;
 - c) Credit Card Statement;
 - d) TexPool Statements;
 - e) Maxwell, Locke & Ritter, LLP Annual Agreement for Auditing Services;
 - f) 2018 TCDRS 2018 Plan Assessment.

Motion by Vice-President Williams, Director Cook to approve the consent agenda as presented. Motion carried unanimously.

II. ACTION ITEMS:

3. Consider authorizing the General Manager to negotiate a Memorandum of Understanding with Cedar Park staff for future Board approval regarding existing challenges and planned activities on and near Dam 6.

Motion by Director Cook, second by Vice-President Williams authorizing the General Manager to negotiate a memorandum of understanding with the City of Cedar Park. Motion carried unanimously.

4. Discussion and possible action on Lakewood Community Park Development Permit Application at Dam 3.

K Friese & Associates representatives Ruth Haberman and Vicki Ortega were present to answer any questions regarding the permit application. Staff and K Friese & Associates recommend approval.

Motion by Director Clawson, second by Director Cook approving the Lakewood Community Park Development Permit Application at Dam 3. Motion carried unanimously.

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III. REPORTS:

5. Staff report on active Development Permits and other activity within District easements.

No information to report.

6. Staff report on Capital Improvement Projects.

The General Manager advised she is working with the Chief Capital Programs Manager to bring the new office building back on schedule and budget in coordination with the contractor. Staff has been reaching out to the consultants to get updates on active projects.

7. General Manager's Report.

The CCTV inspections have been completed. A summarized report will be requested from NRCS to provide comments on the repairs needed at the dams.

IV. OTHER:

8. Discussion and possible action on items to be added to the agenda for the next meeting.
- a) Finalize agreement with the City of Cedar Park;
 - b) Finalize agreement with the City of Leander;
 - c) Update on the new office building;
 - d) ILA with the City of Round Rock on Dam 101;
 - e) Discussion on Dam 22.

V. EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TITLE 5, TEXAS GOVERNMENT CODE. The Board went into executive session at 4:26 p.m.


9. Executive session as authorized by Sec. 551.072 (Real Property) related to the deliberation regarding purchase, exchange, lease, or value of real property.
- a) Easement acquisition: Dams 8, 22, 101, and 102.

VI. RECONVENE TO OPEN SESSION TO TAKE ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION. The Board adjourned out of executive session at 4:58 p.m. No action taken.

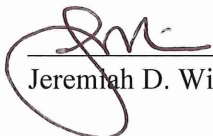
VII. ADJOURNMENT. There being no further business, the meeting was adjourned at 5:05 p.m.

DATED AT ROUND ROCK, TEXAS ON THIS 18th DAY OF OCTOBER 2018.

ATTEST:



Lisa Moravitz, District Secretary



Jeremiah D. Williams, Vice-President