

**UPPER BRUSHY CREEK**  
**WATER CONTROL AND IMPROVEMENT DISTRICT**  
**460 TEXAS AVENUE, ROUND ROCK, TX 78664**  
**REGULAR BOARD MEETING MINUTES**  
**APRIL 16, 2020**

*Pursuant to the March 16, 2020 proclamation issued by Governor Abbott, this meeting was held by videoconference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of COVID-19. The Board of Directors attended the meeting via videoconference.*

*This meeting was able to be viewed live via Zoom. Members of the public that wished to speak during citizen communication were able to register ahead of time via the link provided on the meeting agenda.*

**CALL TO ORDER:** The Regular meeting was called to order at 4:00 p.m. by President Mike Freeman and he announced a quorum was present.

**DIRECTORS PRESENT:** Mike Freeman, President; Casey Clawson, Vice President; Miguel Villarreal Treasurer; Kathy Cook, Vice Treasurer; and Jeremiah D. Williams, Secretary

**STAFF PRESENT:** Alysha Girard, General Manager; Lisa Moravitz District Clerk; Gregor Forbes, Manager Capital Improvement Programs; Tiffany White, Executive Assistant; and District Counsel, Charlie Crossfield

**CITIZEN COMMUNICATIONS:** No public input received.

**CONSENT AGENDA:**

- C.1 Consider approval of the Minutes for February 13, 2020.
- C.2 Consider approval of the Minutes for March 24, 2020.
- C.3 Consider approval of the Monthly Financial Statements for January 2020.
- C.4 Consider approval of the Monthly Financial Statements for February 2020.
- C.5 Consider approval of the Monthly Financial Statements for March 2020.
- C.6 Consider accepting the 2nd Quarter Investment Report.

**Motion by Vice President Clawson, second by Vice Treasurer Cook to approve the consent agenda as presented. Motion carried unanimously.**

**ACTION ITEMS:**

D.1 Consider approval of Resolution 2020-03 committing funds for the Rattan Creek Regional Detention.

**Motion by Secretary Williams, second by Vice President Clawson approving Resolution 2020-03 committing funds for the Rattan Creek Regional Detention. Motion carried unanimously.**

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D.2 Consider approval of Resolution 2020-04 committing funds for the Rainy-Day Account for emergencies.

**Motion by Treasurer Villarreal, second by Assistant Treasurer Cook approving Resolution 2020-04 committing funds for the Rainy-Day Account for emergencies.**

**E. PRESENTATIONS AND REPORTS:**

E.1 Consider a presentation regarding potential future bond projects.

The General Manager presented potential future bond projects. Discussion was held regarding a bond election to be held in November 2020 or May 2021. It was the consensus of the Board to put this item on the next regular meeting agenda. The General Manager stated the prep with other entities will not be as focused considering the emergency priorities due to COVID 19. She also advised delaying until the May 2021 election will not have an impact on the largest project Dam 101 as design and easement acquisition is already funded.

E.2 General Manager's Report.

- The General Manager advised staff is working from home, but responding to the public through Zoom, texts, calls and emails.
- Annual Report – Staff is working with HDR's strategic communication's team to develop the District's first annual newsletter to be published in the community impact.
- Website – The website refresh will go live in the next few weeks.

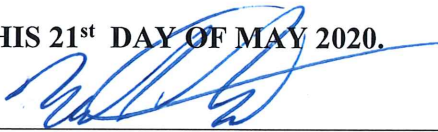
She also highlighted items on the Capital Improvement Report and Quarterly O&M Report.

**ADJOURNMENT.** There being no further business, the meeting was adjourned at 5:26 p.m.

**DATED AT ROUND ROCK, TEXAS ON THIS 21<sup>st</sup> DAY OF MAY 2020.**

ATTEST:

  
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Lisa Moravitz, District Clerk

  
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Mike Freeman, President